



**MASTER PLAN STEERING COMMITTEE  
SCHEDULED MEETINGS**

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**NORTHFIELD MASTER PLAN CHARRETTE**

**DATES**

**LOCATION**

December 1 - 2, 2009

Community Resource Bank  
1605 Heritage Drive  
Northfield, MN 55057  
(507) 645-4441

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**CHARRETTE PROCESS**

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**Tuesday, December 1**

Tuesday 8AM – 9AM

Windshield tour of project sites - HKGi design team and city staff

Tuesday 9AM – 10:30AM

Discuss program, planning issues, themes HKGi design team and city staff

Tuesday 10:30AM – 4PM

Work Time for Design Team

Tuesday 4PM – 6PM

Pin Up Session – Public invited

**Wednesday, December 2**

Wednesday 8AM – 9AM

Coffee with the design team -- discuss public comments, issues, themes with Steering Committee

Wednesday 9AM – 4PM

Work time for Design Team

Wednesday 4PM – 6PM

Pin Up Session – Public invited

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### **NORTHFIELD 3<sup>RD</sup> BUSINESS AND INDUSTRIAL PARK VISIONING CHARRETTE**

The intent of the Northfield 3<sup>rd</sup> Business and Industrial Park Visioning Charrette is to explore context and site issues, opportunities, desired outcomes and potential solutions and strategies for future business and industrial park development on each project site.

#### ***What is a Charrette?***

*A charrette is an intense, on-site, collaborative work session between the client and the project team, usually done in a very short period of time. The charrette workshop accelerates the planning process by creating an interactive environment with all major participants working together without the normal interruptions that delay communications. It provides an opportunity to achieve consensus on the worthiest approaches to the project.*

#### **PURPOSE OF THE CHARRETTE**

The Northfield 3<sup>rd</sup> Business and Industrial Park charrette will be a collaborative planning process that harnesses the talents and energies of the planning/design team along with members from the EDA, Steering Committee, stakeholders and the community to create preliminary master plan concepts.

The charrette workshop will occur early in the planning process and achieve the following:

- Kick start the creative planning process
- Explore and discuss potential master plan alternatives for the business park site(s)
- Capitalize on the history and knowledge of key stakeholders and members of the community
- Build consensus for preliminary master plan concepts
- Develop preliminary concept drawings, sketch plans, diagrams, design principles and strategies

#### **CHARRETTE PLANNING ISSUES**

The charrette will provide the opportunity to address several important planning issues that will be incorporated into various concept plan alternatives. A preliminary list of the planning issues that may be addressed includes the following:

- Design Principles
- Character and theme ideas
- Mix of land uses
- Adjacent land use transitions and relationships
- Pattern, scale and density of buildings
- Vehicular access and circulation
- Pedestrian circulation
- Bikeway access and connectivity
- Open space concepts
- Parking concepts
- Service and loading needs
- Planting concepts
- Grading and drainage concepts
- Stormwater management strategies
- Sustainability initiatives