



**MASTER PLAN STEERING COMMITTEE
SCHEDULED MEETINGS**

NORTHFIELD MASTER PLAN CHARRETTE

DATES	LOCATION
December 1 - 2, 2009	Community Resource Bank 1605 Heritage Drive Northfield, MN 55057 (507) 645-4441

CHARRETTE PROCESS

Tuesday, December 1

Tuesday 8AM – 9AM	Windshield tour of project sites - HKGi design team and city staff
Tuesday 9AM – 10:30AM	Discuss program, planning issues, themes HKGi design team and city staff
Tuesday 10:30AM – 4PM	Work Time for Design Team
Tuesday 4PM – 6PM	Pin Up Session – Public invited

Wednesday, December 2

Wednesday 8AM – 9AM	Coffee with the design team -- discuss public comments, issues, themes with Steering Committee
Wednesday 9AM – 4PM	Work time for Design Team
Wednesday 4PM – 6PM	Pin Up Session – Public invited



MASTER PLAN STEERING COMMITTEE SCHEDULED MEETINGS

NORTHFIELD 3RD BUSINESS AND INDUSTRIAL PARK VISIONING CHARRETTE

The intent of the Northfield 3rd Business and Industrial Park Visioning Charrette is to explore context and site issues, opportunities, desired outcomes and potential solutions and strategies for future business and industrial park development on each project site.

What is a Charrette?

A charrette is an intense, on-site, collaborative work session between the client and the project team, usually done in a very short period of time. The charrette workshop accelerates the planning process by creating an interactive environment with all major participants working together without the normal interruptions that delay communications. It provides an opportunity to achieve consensus on the worthiest approaches to the project.

PURPOSE OF THE CHARRETTE

The Northfield 3rd Business and Industrial Park charrette will be a collaborative planning process that harnesses the talents and energies of the planning/design team along with members from the EDA, Steering Committee, stakeholders and the community to create preliminary master plan concepts.

The charrette workshop will occur early in the planning process and achieve the following:

- Kick start the creative planning process
- Explore and discuss potential master plan alternatives for the business park site(s)
- Capitalize on the history and knowledge of key stakeholders and members of the community
- Build consensus for preliminary master plan concepts
- Develop preliminary concept drawings, sketch plans, diagrams, design principles and strategies

CHARRETTE PLANNING ISSUES

The charrette will provide the opportunity to address several important planning issues that will be incorporated into various concept plan alternatives. A preliminary list of the planning issues that may be addressed includes the following:

- Design Principles
- Character and theme ideas
- Mix of land uses
- Adjacent land use transitions and relationships
- Pattern, scale and density of buildings
- Vehicular access and circulation
- Pedestrian circulation
- Bikeway access and connectivity
- Open space concepts
- Parking concepts
- Service and loading needs
- Planting concepts
- Grading and drainage concepts
- Stormwater management strategies
- Sustainability initiatives