

## Key Communicator Information Form

*Key Communicator:* The following information is being provided by the Northfield School District for you to use in your formal and informal communications with members of the community. Please feel free to contact me with any questions. As always, thank you for your willingness to serve as a Northfield School District Key Communicator.

**Date:** March 16, 2010

**From:** Hannah Puczko

**Re:** Northfield Middle School teacher arrested and charged with assault

**For Release:** Immediately

- KEY INFORMATION

1. Susan Mukuhi Mwarabu, a 6<sup>th</sup> grade teacher, was arrested by St. Paul Police on Sat., March 14, and charged with assault.
2. The school district was not aware of the incident until 5:00 p.m. on Monday, March 15, when a reporter from the *St. Paul Pioneer Press* called to verify that Ms. Mukuhi Mwarabu is a school district employee.
3. The middle school had been informed by Ms. Mukuhi Mwarabu's family that she was ill on Monday.
4. Ms. Mukuhi Mwarabu has been placed on administrative leave while the school district conducts its administrative investigation.

- KEY MESSAGES

1. The employee has been placed on administrative leave pending the completion of the administrative investigation.
2. The district feels it is not appropriate to speculate on any formal action that could be taken prior to the completion of that investigation.
3. Once the district knows more, any ability to share additional information with the public will be subject to federal and state data privacy laws.

- POTENTIAL RELATED ISSUES

- KEY DISTRICT PERSONNEL FOR REFERRAL ON ISSUE

	<b>Name</b>	<b>Email</b>	<b>Phone</b>
1.	Dr. Chris Richardson, Supt.	<a href="mailto:Chris.richardson@nfld.k12.mn.us">Chris.richardson@nfld.k12.mn.us</a>	663-0629
2.			
3.			
4.			
5.			